**Chinese Y.M.C.A. Sheung Shui Kindergarten**

**Information on Admission to K1 Classes in the 2017/18 School Year**

**Collection of application Forms (No quota):**

1. Download from school website : <http://www.ymca.org.hk>
2. Obtain from school in person

**Distribution Period:**

1. Date: 1st September,2016 - 4th November,2016 (Monday to Friday)
2. Time: 9:30a.m. – 11:30a.m. / 1:30p.m. – 3:30p.m.

**Return of Application Forms (No set quota for the kindergarten):**

1. Return Period:

|  |  |  |
| --- | --- | --- |
|  | **Monday** | **Saturday** |
| Date: | 5/9、12/9、19/9、26/9  3/10、17/10、24/10、31/10 | 24/9、15/10、5/11 |
| Time: | 4:15pm-5:00pm | 9:30am-12:30pm |

1. Return method: Submit the application form in person [together with the documents required (including identity documents)]
2. Documents which are required to be submitted together with Application form :

* A copy of Birth Certificate (Please take the original Birth Certificate for reference)
* If the child was born in China , please take the original documents and copies of Chinese birth certificate and HKSAR Re-entry Permit
* Student photo, will be affixed to the application form. (Size: 1.5 "x2")
* The application fee is HK$40 (to be collected together with the application form). It is non-returnable whether the application is successful or not.
* Two stamped addressed envelopes (white long envelope(size:9x4 inch),Please write down the address and name,tag$1.7stamp.)

Remarks : Please take the original and a copy of all documents , and the child must be born before 31st December ,2014.

**Application for the “2017/18 Registration Certificate for Kindergarten Admission” :**

1. Education Bureau (EDB) will implement the Free Quality Kindergarten Education policy starting from the 2017/18 school year to replace the existing “Pre-primary Education Voucher Scheme”. Under the new Scheme, EDB will use the “Registration Certificate for Kindergarten Admission” as the document for registration in the 2017/18 school year.
2. Parents are required to submit an application for the “2017/18 Registration Certificate for Kindergarten Admission” (hereafter referred as “2017/18 RC”) to EDB from September to November 2016. The “2017/18 RC” will be open for applications in September 2016 and EDB will announce and upload the details of application onto EDB’s website (link to be inserted) in due course.

**Admission Criteria:**

1. Interview performance
2. The applicant with sibling(s) currently studying in the kindergarten will be given due priority consideration
3. Parents ‘s identity of school educational philosophy

**Interview Arrangements**

1. The kindergarten will arrange interview for all applicants
2. Interviews will be conducted on 17 / 11 / 2016
3. Group and individual interviews will be arranged
4. Parents should accompany their child for the interview
5. Please contact us at 2663 5196 if interpretation / translation service if required

**Announcement of Admission Results**

We will inform parents of the K1 admission results before 23 December 2016 by post.

**Registration Arrangements**

1. Successful applicants: Parents should complete the registration procedures for their child from 12 to 14 January 2017 (“Centralized Registration Dates”) by submitting the original of the “2017/18 RC” to the kindergarten and paying the registration fee.
2. Applicants on the waiting list: Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original of the “2017/18 RC” to the kindergarten and pay the registration fee.
3. Please be reminded that if parents cannot submit the “2017/18 RC” during registration, the kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period.
4. The registration fee for 2017/18 K1 place is HK$970. Should parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the “2017/18 RC” but the registration fee will not be refunded. Upon obtaining the “2017/18 RC”, the kindergarten will no longer keep the school place for the child.

**Enquiry**

Our telephone no.: 2663 5196

Our e-mail address: [kindergarten3@ymca.org.hk](mailto:kindergarten3@ymca.org.hk)